

Alma Gibbs Donchian Foundation

Application Instructions

1. Open application link:

<https://bbgm-apply.yourcausegrants.com/apply/programs/4285a21f-1bd6-46a5-b771-972473403c64>

2. Login or Create an Account

Follow the prompts on the landing page to log in or create a new account.

3. Start a New Application

Click the blue “**Start New Application**” button.

Note: Submitted applications will appear twice in your account: once for the eligibility quiz and once for the application itself.

[View all my applications](#)

[Start new application](#)

4. Select Your Organization

Begin typing the name of your organization. Once it appears in the drop-down list, click on it. (Please allow a few seconds for the list to update as you type.)

Then, click the blue “**Select**” button in the bottom right corner. You may need to scroll down to see this button. (Rainforest Trust used as an example below)

rainforest trust ×

The Registration ID is the nonprofit's official ID

All countries ▾

-  RAINFOREST TRUST
PO Box 841, Warrenton, VA, 20188-0841, UNITED STATES
13-3500609
-  The Great Bear Rainforest Education and Awareness Trust
730 WALKER'S HOOK RD, SALT SPRING ISLAND, BC, V8K1N5, CANADA
792739518RR0001
-  Gondwana Rainforest Trust LTD
Suite 4 81-83 Burringbar Street, Mullumbimby, NSW, 2482, AUSTRALIA
85808
-  The Trustee For Tamborine Mountain Rainforest Public Fund
Po Box 52, North Tamborine, , 4272, AUSTRALIA
71720441862

« < 1 2 3 > »

Don't see the organization? [+ Add organization](#)

[Go to my applications](#) [Select](#)

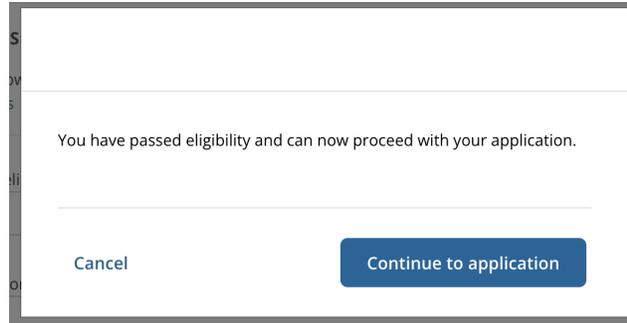
5. Complete the Eligibility Quiz

Select your responses using the drop-down menus beneath each question.

When complete, click the blue **“Submit”** button at the bottom right of the page.

6. Continue to the Application

If you meet eligibility requirements, a message will appear with a **“Continue to Application”** button. Click it to proceed.



7. Fill in the Application Form

Complete all required fields (marked with an asterisk *).

For additional guidance, hover over the blue question mark icons located next to specific questions.

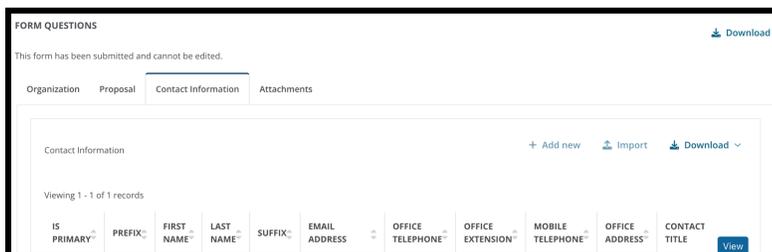
Click **“Next”** at the bottom of each page to move through the four sections of the application.

Do not click “Submit” until your application is complete.

8. Enter Contact Information

On the **Contact Information** page, click **+ Add new** in the upper right corner.

This will reveal a form where you can enter your contact details.

A screenshot of the "FORM QUESTIONS" page. At the top, it says "This form has been submitted and cannot be edited." Below that are tabs for "Organization", "Proposal", "Contact Information", and "Attachments". The "Contact Information" tab is active. Below the tabs is a table with columns: "IS PRIMARY", "PREFIX", "FIRST NAME", "LAST NAME", "SUFFIX", "EMAIL ADDRESS", "OFFICE TELEPHONE", "OFFICE EXTENSION", "MOBILE TELEPHONE", "OFFICE ADDRESS", and "CONTACT TITLE". The table shows one record. There are buttons for "+ Add new", "Import", and "Download" above the table. A "View" button is at the bottom right of the table.A screenshot of the "Add New" form for "Contact Information". It includes a checkbox for "Is primary", and input fields for "Prefix", "First name", "Last name", "Suffix", "Email address", and "Office telephone".

9. Submit Your Application

Once all sections are complete, click the blue **“Submit”** button in the bottom right corner.

10. Confirmation

After submission, you will be redirected to your Account, where you will see a confirmation page. It will show two application entries: one represents your completed **Eligibility Quiz** and the other represents your full **Application Submission**.

